Welcome / Croeso

Today we’ll be looking at the library on campus, accessing online resources, and where to find help.
Login!

**Username:** your student number  
e.g. 123456

**Password:** your student number/your date of birth  
e.g. 123456/07/01/1989

Swansea Uni Wifi Service:  
• [http://www.swansea.ac.uk/it-services/wi-fi/](http://www.swansea.ac.uk/it-services/wi-fi/)
Information Services and Systems

Arts and Humanities Librarians

http://libguides.swansea.ac.uk > Arts & Humanities

artslib@swansea.ac.uk
Our Libraries!

Singleton Park Library

South Wales Miners’ Library

Bay Library
Opening times

Building: Staffed hours:

24 / 7 / 362
Mon-Fri 8am - 12 midnight
Sat-Sun 10am – 12 midnight

http://www.swansea.ac.uk/library/ourlibraries/singletonpark/
Need to ask for help?

Information Desk, Level 3, Library
MyUni Pages

- myuni.swan.ac.uk is the University portal
  - Blackboard
  - Email
  - Intranet
  - iFind,
  - Library Guides
The only effective way to find the items you are looking for
Finding the book on the shelf

Use iFind to find the “call number” – the code on the spine of a book.

For example, books on British History have a call number beginning DA.

DA175
C59
2003
Borrowing

Self-Issue machine
Also renew or pay fines.

Or

Information Desk
Can also buy materials here
How many items can I borrow?

Students can borrow 30 items

Blue spot = 1 night and less
Automatic Renewals

Unlimited renewals
(Except 1 night)

Remember to return items when you have finished with them.
Also check your university email.

Fines
£2 a day
What if the book is not on the shelf

• Request it!

[Image of library system showing request option]

• Don’t forget our ebooks!
Returning your books

On-screen instructions

Receipt as proof
Not just books ...

DVDs, journals, newspapers, PCs, study areas, social spaces, zoning,....
Library Guides

- Book an appointment
- Access resources & guides
- Get referencing help
2Gb of space on the P:/ drive

USB via E:/ drive
Printing & Photocopying

• Register your card at one of the machines (you will be asked to set up a 4 digit PIN)
• Put money on your card using a revaluer
• Use the machines with your card and PIN
• scanning is free.
Free Microsoft Office

http://www.swansea.ac.uk/it-services/students/
Costa @ the Library

Have a break!
Contact us

Telephone  01792 295500 (Information Desk)

Email      artslib@swansea.ac.uk

Web        http://www.swansea.ac.uk/library

Facebook  /SwanseaUniLib

Twitter   @SwanseaUniLib
Any problems?

Let us know!

artslib@swansea.ac.uk