Bibliography of British and Irish History
(Internet Resource)

COVERAGE
The Bibliography of British and Irish History is a guide to works on the history of Britain, Ireland and the British overseas. It covers books, articles and other writings published after 1901. It also has details of some books and articles published before 1901. It is updated three times a year. For many researchers in British History this is likely to be the most important electronic resource.

STARTING
There are links to the Bibliography of British and Irish History from the library catalogue iFind at http://ifind.swan.ac.uk/ and from the History Library Guide. Off campus, login with your Swansea University username and password.

SEARCHING

Simple Search
The Search anywhere box at the top of the Simple Search screen allows you to search for one or more words throughout the database. Type a keyword into this box and click on Search. As you are typing a list of suggestions will appear. Click on one of these terms if you wish to use it.

Combining Terms
You can enter more than one search term and combine terms with and, or or not:
merthyr and ironworks finds items on both Merthyr and ironworks
merthyr or ironworks would find records containing either word.
merthyr not ironworks would find records containing Merthyr but not ironworks
*You do not have to type and - if you simply type Merthyr ironworks the system will assume that the search terms are to be linked by and.

Truncation
Use ? to stand for any single letter e.g. wom?n finds woman or women
Use * to stand for any number of letters or none e.g. slave* finds slave, slaves, slavery etc.

Author and Title contains searches
You can use these search boxes to search for works by a particular author or for words in the title of the work you are searching for. Again a list of possibilities will appear. Click on the form of the author’s name or the title that you are searching for.

All index terms
You can use the All index terms to search for any subject term to see how it has been indexed (this also searches the place name and person as subject fields). Again a list of terms will appear. Click on the one you would like to use in your search.

Period Covered
You can limit your search to a particular historical period. Enter a range of years into the boxes. To search for a single year, enter the same date in both boxes. Note: The majority of pre-1946 publications have not been categorised using this field, pre-1946 publications may be omitted.

Advanced Search
Advanced Search allows you to refine your search further. Under Bibliographical search, you will see further fields you can use in your search - Journal or series and year of publication. This enables you to limit your search to a particular journal or to the year of publication. You do
not have to fill in all of the boxes. As with Simple Search, when you start to type into a search box, you will be presented with a list of suggestions that you can choose from. You can choose to limit your search to works published in a particular year or range of years. To search for publications of a single year, enter the same date in both boxes.

Browsing Lists: To the right of some fields you will see a [Browse] link. If you click on this you can access a list of search terms. Selecting one of these search terms will make your search more efficient as you can see how terms have been indexed. To access all index terms, click on Browse to the right of All index terms. To select a search term you would like to use in your search, simply click on the arrow to the right of that search term, and click on Insert / close.

You can also use the Subject search to refine your search further. You may find using the subject and place name trees useful, again selecting from a list of terms that are used in the database. Click on All Subjects to access the Subject Tree. Click on a subject category to open further lists of search terms. When you have found the subject term you want to use, tick the box next to the left of the term and click on Insert / close. Click Search to carry out your search.

DISPLAYING RESULTS
When you have carried out a search you will be presented with a list of results. Click on the title of the work (book or journal article etc.) you are interested in. This will take you through to the Record view. Here you are given publication details, the author, title and publisher etc., as well as classification details describing what the work is about. You can also click on the [GetIt] link to see if we have the work (if it is a journal article) available.

* Note that this feature does not always work for books. If you have found a book you are interested in, you will need to go into the library catalogue to search for it. There is also an option to search a number of other library catalogues for the work via union catalogues such as COPAC.

View selection
From your list of results, you can select some of your references to refer back to in the future. Click in the box next to the records you wish to keep and click on View selection.

PRINTING
To print out your results, click on File and Print. To print a selection, select the records you want to keep and click on View selection. Right click the mouse and click on Print.

EMAILING
Click on Export. Select Email as the method of export and enter your email address in the box next to Email. Leave the format as html and click on Export. Click on Result Overview to return to the list of results.

EXPORTING TO ENDO NOTE
It is possible to import references from the bibliography into Endnote. For instructions on how to do this, refer to the Endnote Library Guide at http://libguides.swansea.ac.uk/endnote or you can contact a member of the Arts and Humanities Team.

HELP
1. Click on the ? to the right of each field you are searching for help with the option you are currently using. You can also click on the Help option at the top right of the screen.
2. If you want further advice you can contact the Arts and Humanities Team at artslib@swan.ac.uk, Ian Glen at i.glen@swansea.ac.uk (Tel: 01792 295030) or Bernie Williams at b.r.williams@swansea.ac.uk (Tel: 01792 295033).