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4 search options

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Finding a Book

When searching for books use either the Books & more or Everything search options. To find a specific book quickly use the author’s surname and one or two key words from the title. For example, to find “The essentials of project management” by Dennis Lock:

- Search for “Lock project management”
- The book should appear towards the top of the results, if not use filters to refine your search or add more words from the title into the initial search.
- iFind might group together multiple versions of the book. This normally means that the library has more than one edition of the title.
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If we provide access to the e-book you will get an online link. If you have not already logged in you will be asked to do so after clicking on this link.

The Library link shows you details about our physical holdings. Here you will find the location of the book, loan details and the option to Request a copy if one is not currently available.

Clicking on Details takes you to more information, which often includes a description or abstract.

The Virtual Browse link is available for the resources held in our libraries and shows items that are at the same location.

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When searching for a journal use either the Books & more or Everything search options. iFind provides details of all journals, print and/or electronic, that we subscribe to.

To find out if we provide access to a journal title:

- Search for the journal title.
- If it does not appear towards the top of your results use the Resource Type filter to limit your results to Journals.

Click Online to view the e-journal or Library to find out about our print holdings.

Clicking on Details takes you to more information, which often includes a description or abstract.

The Virtual Browse link is available for the resources held in our libraries and shows items that are at the same location.

Finding journal articles
When searching for articles use either the Articles & more or Everything search options. iFind searches the vast majority of articles provided by the library. You can search for a specific article or articles on a subject. To find a specific article:

- Search for the title of the article

To view the full article click on Online. If you have not already logged in you will be asked to do so after clicking on this link.
• Clicking on Details takes you to more information, which often includes a description or abstract.
• Select Recommendations to see other articles that have been accessed by people that have viewed the article you have found.
• Click on Library to check if the library holds print copies of the journal in which that article is published.
• Times Cited links to Web of Science that will list other, more recent, work that references the article.

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You can use any of the search options to search for information on a topic. If you want to find all information regardless of if it in books or articles etc. use the Everything search.
• Search for your subject. Think about the search terms or keywords that you use. Tips on effective keyword searching can be found in the help.
• The Advanced Search allows you to combine search terms and limit your search to a specific date or material type.

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• See a list of items that you have requests with details about the status of these requests.
• Find out if you have any outstanding fines
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• Personalise iFind

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